



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION

"Parks Make Life Better!"

Russ Guiney, Director

John Wicker, Chief Deputy Director

Executive Offices • 433 South Vermont Avenue • Los Angeles, CA 90020-1975 • (213) 738-2961

November 05, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**ADOPT RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION
AND ACCEPTANCE OF GRANT FUNDS FOR THE FORD TRAIL PROJECT
FROM THE STATE OF CALIFORNIA GRANT PROGRAM
(SUPERVISORIAL DISTRICT 3) (3 VOTES)**

SUBJECT

Request to adopt a Resolution authorizing the submission of a competitive grant application to the State of California Department of Parks and Recreation under the Habitat Conservation Fund Grant Program.

IT IS RECOMMENDED THAT THE BOARD:

1. Adopt a Resolution to complete the submission process of a competitive grant application to the State of California Department of Parks and Recreation in the amount of \$250,000 to partially fund the Ford Trail Project under the Habitat Conservation Fund Grant Program. The estimated total project cost is \$1,040,000.
2. Delegate authority to the Director of the Department of Parks and Recreation, or his designee, as agent of the County of Los Angeles, to accept the grants, conduct all negotiations, execute, and submit all documents including, but not limited to, applications, contracts, agreements, deed restrictions, amendments, and payment requests, which may be necessary for the completion of the aforementioned project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to complete the grant submission process as required by the State of California Department of Parks and Recreation (State). The grant request is for

\$250,000 to partially fund the Ford Trail Project (Project) under the Habitat Conservation Fund (HCF) Grant Program. The State has specific guidelines for the HCF Grant Program and requires an adopted Resolution to approve the Project from the applicant's governing Board.

The proposed Project, located at 2580 Cahuenga Boulevard in Los Angeles, will consist of construction of a ridgeline trail, approximately 0.75 linear mile, with trailheads at the north and south parking lot areas. The Project will also include site preparation, grading, switchbacks, trail treads, fencing, low retaining walls, steps, hand railing, and regulatory, way-finding and interpretive trail signage. The proposed Project will also consist of an Americans with Disabilities Act (ADA) compliant trail on the north end, approximately 250 linear feet, with safety railing, a rest area, a turn-around, and an ADA-compliant information kiosk with picture boards and ADA-compliant path-of-travel between the trailhead and ADA parking area.

Implementation of Strategic Plan Goals

The proposed recommendations further the Board-approved County Strategic Plan Goal of Operational Effectiveness/Fiscal Sustainability (Goal 1) by maximizing the effectiveness of processes, structure, operations, and strong fiscal management to support timely delivery of customer-oriented and efficient public services.

FISCAL IMPACT/FINANCING

Approval of the recommended actions will not have an impact on net County cost.

The total project cost for the Ford Trail is \$1,040,000. The grant request is \$250,000. The Ford Theatres Foundation has committed matching funds in the amount of \$790,000.

OPERATING BUDGET IMPACT

The recommended actions allow the Department of Parks and Recreation (Department) to propose a trail development project for grant funding. Additional operating costs may materialize from the project provisions, but will be dependent on the final provisions for the grant. The Department will re-evaluate the proposed Project and identify any additional costs upon acceptance of grant funds.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Resolution is to authorize the submission of a grant application to the State under HCF.

The guidelines for HCF require adoption of a Resolution to establish the governing Board's intent to apply for and accept the State provisions in the guidelines. The Resolution will complete the grant submission process. The grant application is due on October 1, 2014. A draft Resolution is allowed to be submitted with the grant application packet.

County Departments are required to attach Grant Management Statement forms when filing a Board Letter for grants of \$100,000 or more. The Grant Management Statement form for the Project is attached.

County Counsel has reviewed this letter and approved the Resolution as to form.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is part of the John Anson Ford Theatres Project and the Environmental Impact Report that was approved by the Board on October 7, 2014.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The proposed actions will not have any impact on current services or projects.

CONCLUSION

Please forward one adopted copy of this action to the Chief Executive Office, Facilities and Asset Management Division, and two adopted copies of the Resolution to the Department of Parks and Recreation.

Should you have any questions, please contact Imee Perius at (213) 738-2972 or iperius@parks.lacounty.gov, Faith Parducho at (213) 738-2811 or fparducho@parks.lacounty.gov, Kasey Dizon at (213) 738-2986 or kdizon@parks.lacounty.gov, or Kaye Michelson at (213) 738-2955 or kmichelson@parks.lacounty.gov.

Respectfully submitted,



RUSS GUINEY

Director

RG:JW:FP:ip

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF LOS ANGELES
APPROVING THE APPLICATION FOR GRANT FUNDS
AND AUTHORIZING THE ACCEPTANCE OF GRANT FUNDS
FROM THE HABITAT CONSERVATION FUND GRANT PROGRAM

WHEREAS, the people of the State of California have enacted the California Wildlife Protection Act of 1990, which provides funds to the State of California for grants to local agencies to acquire, enhance, restore or develop facilities for public recreation and fish and wildlife habitat protection purposes; and

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility for the administration of the Habitat Conservation Fund (HCF) Grant Program, setting up necessary procedures governing project application under the HCF; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the applicant to certify by resolution the approval of application(s) before submission of said application(s) to the State; and

WHEREAS, the applicant will enter into a contract with the State of California to complete the Ford Trail Project (Project);

NOW, THEREFORE, BE IT RESOLVED that the County of Los Angeles Board of Supervisors hereby:

1. Approves the filing of an application for the Habitat Conservation Fund Grant Program; and
2. Certifies that said applicant has or will have available, prior to commencement of any work on the project included in this application, the required match and sufficient funds to complete the Project; and
3. Certifies that the applicant has or will have sufficient funds to operate and maintain the Project; and
4. Certifies that the applicant has reviewed, understands, and agrees to the provisions contained in the contract shown in the grant administration guide; and
5. Delegates the authority to the Director of Parks and Recreation or his designee, as agent of the County of Los Angeles, to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, deed restrictions and payment requests, which may be necessary for the completion of the project; and
6. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

The foregoing resolution was adopted on the _____ day of _____, 2014, by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies and authorities for which said Board so acts.

SACHI A. HAMAI, Executive Officer-
Clerk of the Board of Supervisors
County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

MARK SALADINO
County Counsel

By Christina A. Salseda
Christina A. Salseda
Principal Deputy County Counsel

Los Angeles County Chief Executive Office

Grant Management Statement for Grants \$100,000 or More

Department: County of Los Angeles Department of Parks and Recreation

Grant Project Title and Description

THE FORD TRAIL PROJECT: The proposed Ford Trail, located at 2580 Cahuenga Blvd. in Los Angeles, will consist of a ridgeline trail, approximately 0.75 linear mile, with trailheads at the north and south parking lot areas. The proposed project will include site preparation, grading, switchbacks, trail treads, fencing, low retaining walls, steps, hand railing, and regulatory, way-finding and interpretive trail signage. The proposed project will also consist of an Americans with Disabilities Act (ADA) compliant trail on the north end, approximately 250 linear feet, with safety railing, rest area, turn-around and an ADA compliant information kiosk with picture boards and ADA compliant path-of-travel between the trailhead and ADA parking area.

Funding Agency

California Department of
Parks and Recreation

Program (Fed. Grant #/State Bill or Code #)

2014 Habitat Conservation Fund
(HCF)

Grant Acceptance

Deadline:

TBD

Total Amount of Grant Funding: \$250,000

County Match: \$790,000

Grant Period: TBD subject to grant approval

Begin Date: TBD

End Date: TBD

Number of Personnel Hired Under This Grant:

Full Time: N/A

Part Time: N/A

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program? **N/A**

Yes:

No:

Will all personnel hired for this program be placed on temporary ("N") items? **N/A**

Yes:

No:

Is the County obligated to continue this program after the grant expires?

Yes: **X**

No:

If the County is not obligated to continue this program after the grant expires, the Department will: **N/A**

a.) Absorb the program cost without reducing other services

Yes:

No:

b.) Identify other revenue sources (describe below)

Yes:

No:

c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.

Yes:

No:

Impact of additional personnel on existing space:

N/A

Other requirements not mentioned above:

N/A

Department Head Signature: 

Date: **10-16-14**